

## LLANO ESTACADO REGIONAL WATER PLANNING GROUP

Planning Group Administrator  
South Plains Association of Governments  
1323 58th Street - Lubbock, TX  
Phone: (806) 762-8721  
Fax: (806) 765-9544  
[www.llanoplan.org](http://www.llanoplan.org)

---

### PUBLIC MEETING NOTICE

The Llano Estacado Regional Water Planning Group (LERWPG) will meet at 10 a.m. on Tuesday, August 22, 2017, in the Board Room at the South Plains Association of Governments (SPAG) office, 1323 58th Street, Lubbock, Texas.

### AGENDA

1. Call to Order and Welcome
2. Roll Call and Determination of Quorum
3. Remarks by Kathleen Jackson, Texas Water Development Board

### ACTION ITEMS FOR CONSIDERATION

4. Consider approval of October 5, 2016 Regular Meeting Minutes
5. Consider acceptance of the Financial Report, (Secretary-Treasurer, Doug Hutcheson)
6. Consider acceptance of the Resignation of Harvey Everheart representing Municipal Water Supply Districts
7. Consider Resolution formally recognizing Harvey Everheart for 15 years of service on the Llano Estacado Regional Water Planning Group
8. Consider the reappointment of members to LERWPG for the Term of 2017-2022.

The members being considered for appointment are:

- Charles (Charlie) Morris, Counties
- Ben Weinheimer Sr., PE, Agricultural Interests
- Don McElroy, Small Business
- Dr. Ken Rainwater, Public
- Jack Campsey, GMA #6
- Jeff Sammon, River Authorities
- Jim Steiert, Environmental Interests
- Kent Satterwhite, Municipal Water Supply Districts
- Mark Kirkpatrick, Agricultural Interests
- Ronnie Hopper, GMA #2

9. Consider acceptance of the Resignation of Andrew Freeman representing Municipalities (medium sized)
10. Consider appointments to the LERWPG:
  - Joe Hardin to fill vacated 'Industries' category
  - Jeffrey Snyder to fill vacated 'Medium Sized Municipalities' category
11. Consider designation of Tommy O'Brien as Region G Liaison to Region O
12. Discuss and take appropriate action regarding utilizing optional sub-WUG planning for the 5<sup>th</sup> Cycle

#### **DISCUSSION ITEMS AND REPORTS**

13. Presentations and report from TWDB Project Manager (Sarah Backhouse)
  - Regional Water Planning in Texas: Introduction to the 5<sup>th</sup> Cycle
  - Update on Revised 31 Texas Administrative Rules Chapter 357
14. Presentation and Discussion from Technical Consultant (Paula Jo Lemonds, HDR Inc.)
  - Population projections
  - Gallons per capita per day (GPCD) use
  - Municipal demands
  - Non-municipal demands
  - Option to utilize Sub-Water User Groups (sub-WUGs)
15. Report from the Region O Administrator (Kelly Davila)
16. Report from Groundwater Management Area Representatives:
  - GMA # 2 (Ronnie Hopper)
  - GMA # 6 (Jack Campsey)
17. Report from other Liaisons to other Regional Water Planning Groups:
  - Region A (Kent Satterwhite)
  - Region B (Jack Campsey)
  - Region F
  - Region G
18. Public Input and Comments to the Regional Water Planning Group
19. Date and Agenda Items for Next Regular LERWPG Meeting
20. Other Business and Announcements
21. Adjourn

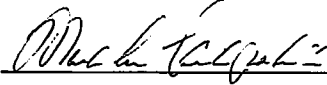
**Note:**

Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth. Additional information about this meeting is available by contacting Kelly Davila or Belinda Solis at the South Plains Association of Governments at (806) 762-8721.

**PUBLIC NOTICE**

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice of Requirements of a Political Subdivision Extending Into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Office of the Texas Secretary of State, and posted on the websites of the Llano Estacado Regional Water Planning Group at [www.llanoplan.org](http://www.llanoplan.org) and the South Plains Association of Governments website at [www.spaq.org](http://www.spaq.org).

Posted this 8<sup>th</sup> day of August, 2017 at 1323 58<sup>th</sup> Street, Lubbock, Texas at 5:00 P.M.

  
\_\_\_\_\_

Mark W. Kirkpatrick, LERWPG Vice-Chairman

REGIONAL WATER PLANNING GROUP – REGION O

Llano Estacado Regional Water Planning Group (LERWPG)  
 Regular Meeting Minutes  
 October 5, 2016

**LERWPG VOTING MEMBERSHIP AS OF OCTOBER 5, 2016:**

Executive Committee: Aubrey Spear (Chairman), Mark Kirkpatrick (Vice-Chairman) and Doug Hutcheson (Secretary-Treasurer)

<b><u>Name</u></b>	<b><u>Term</u></b>	<b><u>Membership Interest</u></b>
1. Dr. Melanie Barnes	2019	Public
2. Jack Campsey	2017	Groundwater Management Area #6
3. Jason Coleman, PE	2017	Municipal Water Supply Districts
4. Delmon Ellison Jr.	2019	Agricultural Interests
5. Harvey Everheart	2017	Municipal Water Supply Districts
6. Ronnie Hopper	2017	Groundwater Management Area #2
7. Doug Hutcheson	2019	Water Utilities
8. Mark Kirkpatrick	2017	Agricultural Interests
9. Don McElroy	2017	Small Business
10. Shane McMinn, PE	2019	Electric Generating Utilities
11. Charles (Charlie) Morris	2017	Counties
12. Dr. Ken Rainwater	2017	Public
13. Jeff Sammon	2017	River Authorities
14. Kent Satterwhite	2017	Municipal Water Supply Districts
15. Tom Simons	2019	Municipalities (medium)
16. Aubrey Spear, PE	2019	Municipalities (large)
17. Jim Steiert	2017	Environmental Interests
18. John Taylor	2019	Municipalities (small)
19. Jimmy Wedel	2019	Agricultural Interests
20. Benjamin (Ben) Weinheimer, Sr., PE	2017	Agricultural Interests
21. Vacant		Industries (previously Oil and Gas)
22. Vacant		
23. Vacant		
24. Vacant		
25. Vacant		

**LERWPG NON-VOTING MEMBERSHIP:**

Sarah Backhouse	N/A	TWDB
John Clayton	N/A	TPWD
Jason Lindeman	N/A	TCEQ
Matt Williams	N/A	TDA
Paula Jo Lemonds	N/A	HDR, Inc

**AGENDA**

**1. CALL TO ORDER AND WELCOME**

The Llano Estacado Regional Water Planning Group - Region O met in an open public meeting on Wednesday, October 5, 2016. Chairman Aubrey Spear welcomed everyone and called the meeting to order at 10:00 a.m. in the board room of the South Plains Association of Governments (SPAG), 1323 58<sup>th</sup> Street, Lubbock, Texas.

**2. ROLL CALL AND DETERMINATION OF QUORUM**

There was a quorum of LERWPG voting members present with 16 of 20 members present.

The following voting members were unable to attend (excused absence): Dr. Melanie Barnes, Mr. Andrew Freeman, and Mr. Ben Weinheimer, Sr.

The following non-voting members were unable to attend (excused absence): Mr. John Clayton, TPWD, and Mr. Jason Lindeman, TCEQ.

Registered Guests in Attendance: Kelly Davila, SPAG; Belinda Solis, SPAG; Jerry Millsaps, TWDB; Amber Blount, Sandy Land UWCD; Nathaniel (Shane) Jones, Whiteriver MWD; Michael Lowe, City of Lubbock; Harry DeWit, Blue Sky Farms; Katherine Drury, HPWD; Deanya Williams, Mesa UWCD; and Dr. Chris Grotegut, DVM.

**ACTION ITEMS**

**3. DISCUSS AND CONSIDER APPROVAL OF THE MINUTES FROM THE MAY 11, 2016, LERWPG REGULAR MEETING**

Chairman Aubrey Spear presented the minutes for approval. Mr. Delmon Ellison made a motion to approve the minutes with corrections with Mr. Tom Simons seconding the motion. All were in favor and the motion carried.

**4. DISCUSS AND CONSIDER APPROVAL OF THE FINANCIAL REPORT**

Secretary-Treasurer Doug Hutcheson presented the financial report for approval. Mr. Hutcheson reported there was a total of \$82, 256.00 in grant funds received since August 31, 2015 and a total payment of \$26,971.20 received from the TWDB.

Mr. Jason Coleman made a motion to approve the financial report with Mr. Ronnie Hopper seconding the motion. All were in favor, the motion carried.

**5. DISCUSS AND CONSIDER AMENDMENTS TO THE BYLAWS**

Chairman Spear opened the floor to discuss and consider amendments to the bylaws. The LERWPG discussed the bylaws and considered amending the bylaws to meet the requirements as outlined by TWDB and as recommended by the Planning Group.

**6. CONSIDER APPROVAL OF AMENDED BYLAWS**

Chairman Spear opened the floor to accept a motion for approval of the amendments to the bylaws as recommended by the Planning Group (as listed below):

**Article III – Membership/Governing Body**

The Planning Group shall consist of no more than 25 voting members.

The voting membership at all times shall have at least one person representing each of the following interests: public, counties, small municipalities (less than 10,000 population), medium-sized municipalities (10,000 to less than 30,000 population), large municipalities (30,000 and above), industries, ~~agriculture~~ **agricultural interests**, ~~environment~~ **environmental interests**, small business, electric generating utilities, river authorities, municipal water supply districts, water utilities, and ~~underground water conservation districts~~ **and each groundwater management area that is at least partially located within the regional water planning area.** **Please note: Representatives from the groundwater management area category, per TAC 357.11 (d) (12) and TWC 16.053 (c), are appointed by the groundwater conservation districts within the associated groundwater management area, they are not appointed by the LEWRPG.** More than one individual may be appointed to each category. All categories shall be defined consistently with Texas Water Code Section 16.053 (c).

All other participants shall be non-voting members, but shall be allowed to present their views at the discretion of the Chairman. Non-voting participants shall include ~~all interested persons, including representatives from adjoining planning regions, New Mexico, and staff of state and federal agencies~~ **a staff member from the Texas Water Development Board to be designated by the Executive Administrator, a staff member of the Texas Parks and Wildlife Department designated by its executive director, a staff member of the Texas Department of Agriculture designated by its commissioner and a member designated by each of the adjacent RWPG to serve as a liaison.** Each non-voting member shall be appointed in the manner defined in Texas Water Code Section 16.053 (c) and Texas Administrative Code 357 (e) (5).

The method to be used to name additional members or to replace members shall be as follows:

A new member may be named to the Planning Group to fill a previously occupied seat, to replace a member who has resigned, or to replace a member who is no longer eligible for membership. Preference will be given to a member candidate who will represent the same user group as a retiring or ineligible member, or in the case of a candidate proposed to fill a previously unoccupied seat, a person that represents a unique or non-represented user group.

In addition to selecting new voting members to fill vacancies caused by removal or the expiration of a term, the voting members may add additional members at their discretion to ensure adequate representation of the interests comprising Region O by generally utilizing the selection process set forth in this article. If such a member is added, the existing voting members shall determine by a two-thirds vote of the voting members present, the exact applicability of the membership term provisions and restrictions to the new members at the time of the new member's selection.

Solicitation shall be initiated by a voting member as stated herein above and such solicitation shall identify the particular intent of which nominations are sought, state the conditions of membership, delineate the method of submitting nomination, and establish a deadline for submission of nominations. All solicitations shall go to the Executive Committee for evaluation. The Executive Committee shall bring their recommendations to the voting members at the next

regularly scheduled meeting. A two-thirds vote of the voting members present of the Planning Group shall be required to add a member to the Planning Group.

A nomination packet for candidates should include a cover letter from the nominee explaining how the nominee is qualified to serve on the LERWPG, a resume, and a minimum of two and a maximum of six letters of support. At least one recommendation letter should be from a member of the Regional Water Planning Group.

Mr. Delmon Ellison made a motion to approve the amendments to Article III – Membership/Governing Body of the bylaws as recommended with Mr. John Taylor seconding the motion. All were in favor, the motion carried.

**Article III – Membership/Governing Body (Officers and Duties of Officers)**

The Planning Group shall elect a Chairman, Vice-Chairman, and Secretary-Treasurer. The Chairman shall be the presiding officer at meetings. In his/her absence, the Vice-Chairman shall assume the duties of the presiding officer. ***The Secretary-Treasurer or his/her designee shall review and present the financial report at each regular meeting of the LERWPG.*** The Secretary-Treasurer ***or his/her designee*** shall be responsible for recording and transcribing the minutes of each meeting. The Secretary-Treasurer ***or his/her designee*** will make arrangements for the minutes of all meetings, which have been approved by a majority vote of the membership of the Planning Group at a regular or called meeting, to be made available for public inspection ~~in at least the public libraries in Hereford, Lubbock, and Seminole. The Secretary shall have a copy of the approved minutes archived by the District Clerk at the courthouse in the county where he/she resides~~ ***on the Planning Group website.***

The Chairman, Vice-Chairman, and Secretary-Treasurer will serve as the Executive Committee. The Executive Committee shall develop, ***review, amend as needed and approve*** the agenda for all meetings and perform any other business delegated to them by the Planning Group. The Chairman shall notify by mail, e-mail, or fax all members of the Planning Group at least 10 days prior to any ~~quarterly~~ meetings of the group. Such notice shall include a copy of the agenda and a copy of any minutes that have not been approved by the Planning Group. Any member of the Planning Group may have an item placed on the agenda by written request to the Chairman at least 15 days prior to any regular meeting.

Annually, at the first regular Planning Group meeting in each calendar year, the Planning Group shall elect officers as identified in the first paragraph of this section. During the last regular meeting in each calendar year, the Chairman shall appoint a nominating committee to propose a list of candidates for consideration by the members. Nominations shall be allowed from the membership at the time of election of officers. If a vacancy in an office shall occur during the year, the remaining Executive Committee members shall nominate a replacement to be considered by the members at the next regular Planning Group meeting. Nominations will also be allowed from the membership at the time of electing the replacement.

Mr. Kent Satterwhite made a motion to approve the amendments to Article III – Membership/Governing Body (Officers and Duties of Officers) of the bylaws as recommended by the Planning Group with Mr. Tom Simons seconding the motion. All were in favor, the motion carried.

**7. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE REGION O POLITICAL SUBDIVISION TO PROVIDE PUBLIC NOTICE AND SUBMIT A GRANT APPLICATION TO THE TWDB ON BEHALF OF**

**REGION O FOR FUNDING TO COMPLETE THE FIFTH ROUND OF REGIONAL WATER PLANNING, AND TO NEGOTIATE AND EXECUTE THE AMENDMENT TO THE TWDB CONTRACT**

Mr. Delmon Ellison made a motion authorizing the Region O Political Subdivision to provide public notice and submit a grant application to the TWDB on behalf of Region O for funding to complete the fifth round of regional water planning, and to negotiate and execute the amendment to the TWDB contract. Mr. Harvey Everheart seconded the motion. All were in favor, the motion carried.

**8. DISCUSS AND CONSIDER APPROVAL OF HDR CONTRACT**

Mr. Jason Coleman made a motion to approve the contract with HDR. Mr. Don McElroy seconded the motion. All were in favor, the motion carried.

**9. AUTHORIZE THE REGION O POLITICAL SUBDIVISION TO EXECUTE HDR CONTRACT**

Mr. Jason Coleman made a motion authorizing the Region O Political Subdivision to execute the contract with HDR. Mr. Don McElroy seconded the motion. All were in favor, the motion carried.

**10. DISCUSS THE NOMINATION PACKET OF DR. CHRIS GROTEGUT, DVM (HEREFORD, TEXAS) AND TAKE POSSIBLE ACTION TO APPOINT DR. CHRIS GROTEGUT AS AN AGRICULTURAL REPRESENTATIVE FOR REGION O**

Mr. Jason Coleman made a motion to approve the appointment of Dr. Chris Grotegut as an Agricultural representative for Region O. Mr. Kent Satterwhite seconded the motion. All were in favor, the motion carried.

**11. DISCUSS THE NOMINATION PACKET OF MR. ANDREW FREEMAN (CITY OF PLAINVIEW) AND TAKE POSSIBLE ACTION TO APPOINT MR. FREEMAN AS A MUNICIPALITY REPRESENTATIVE (LESS THAN 30,000 POPULATION) FOR REGION O**

Mr. Jason Coleman made a motion to approve the appointment of Mr. Andrew Freeman as a Municipality Representative (less than 30,000 population) for Region O. Mr. Kent Satterwhite seconded the motion. All were in favor, the motion carried.

**12. DISCUSS THE NOMINATION PACKET OF MR. SHANE JONES (WHITE RIVER MUNICIPAL WATER DISTRICT) AND TAKE POSSIBLE ACTION TO APPOINT MR. JONES AS A MUNICIPAL WATER SUPPLY DISTRICT REPRESENTATIVE FOR REGION O.**

Mr. Jason Coleman made a motion to approve the appointment of Mr. Shane Jones as a Municipal Water Supply District Representative for Region O. Mr. Kent Satterwhite seconded the motion. All were in favor, the motion carried.

**13. DISCUSS THE NOMINATION PACKET OF MR. HARRY DEWIT (BLUE SKY FARMS – FRIONA, TEXAS) AND TAKE POSSIBLE ACTION TO APPOINT MR. DEWIT AS AN AGRICULTURE REPRESENTATIVE FOR REGION O.**

Mr. Jason Coleman made a motion to approve the appointment of Mr. Harry DeWit as an Agricultural Representative for Region O. Mr. Kent Satterwhite seconded the motion. All were in favor, the motion carried.



**COMMITTEE REPORTS AND OTHER INFORMATION**

**14. UPDATE ON PROJECTIONS DEVELOPMENT FOR THE 2021 REGIONAL WATER PLANS**

Sarah Backhouse, TWDB Project Manager, presented updates on the projections development for the 2021 Regional Water Plans and distributed a handout of the 2021/2022 Water User Groups (WUGS) for Region O. Brief updates presented on projections development for the 2021 regional water plan included:

- a) WUG boundaries have changed from city boundaries to utility boundaries,
- b) Some of the WUGs will have a name change or will no longer be considered a WUG (due to status change or not meeting criteria as listed in the handout),
- c) The threshold requirement to be considered as an individual WUG has changed from the previous cycle from 280 acre-feet per year now they are required to provide at least 100 acre-feet per year (water use criteria),
- d) Kevin Kluge, TWDB Water Use and Projections Manager, will provide an update in draft format in January 2017 to the Planning Groups, and
- e) The draft water demand projections for irrigation, livestock, manufacturing, and electric-power generation will be released by TWDB in the late summer following review and potential revision of the demand methodologies.

**15. PRESENTATION ON 2017 STATE WATER PLAN (SARAH BACKHOUSE, TWDB PROJECT MANAGER)**

Ms. Backhouse presented a broad overview of the 2017 State Water Plan which as adopted by the TWDB in May 2016. The 2017 State Water Plan and the Interactive State Water Plan are posted on the TWDB website: <http://www.twdb.texas.gov/waterplanning/swp/2017/index.asp>.

Ms. Backhouse announced a water conference will be held in Austin on January 23-25, 2017 (Water for Texas 2017 Conference). Conference details are posted on the TWDB website: [http://www.twdb.texas.gov/home/tabs/doc/hot/Regional\\_financial\\_assistance\\_workshop.pdf](http://www.twdb.texas.gov/home/tabs/doc/hot/Regional_financial_assistance_workshop.pdf).

**16. RECEIVE A REPORT FROM TWDB PROJECT MANAGER (SARACH BACKHOUSE)**

Ms. Backhouse introduced new TWDB staff member Mr. Jerry Millsap. Mr. Millsap is on Regional Water Project Development Team 1. To learn more about funding opportunities or for questions on projects, Mr. Millsap is the local contact for the Lubbock Field Office for Region O.

Ms. Backhouse reported:

- a) The TWDB Project Development Teams and Program Staff will be going out to present Regional Financial Assistance Workshops around the state. Information regarding these workshops are posted on the TWDB website. There will be a workshop in this area on November 9, 2016 in Amarillo at the Regional Panhandle Planning Commission, and TWDB is taking Request for Applications (due November 3, 2016).
- b) Ms. Backhouse also stated they anticipate taking the Request for Applications to the board at this meeting as well as the Administrative Codes 357 rules revision for final adoption. A potential board session is scheduled for the afternoon after the board meeting. TWDB has invited several representatives (Regional Water Planning Chairs and members) to give public input or feedback to the board on the regional planning process.

**17. RECEIVE A REPORT FROM GROUNDWATER MANAGEMENT AREA REPRESENTATIVES**

**GMA #2:** Mr. Ronnie Hopper reported they held their final meeting to wrap up work on the DFC proposal on October 19<sup>th</sup>.

**GMA #6:** Mr. Kent Satterwhite reported GMA 6 has not met since the last LERWPG meeting was held and they submitted their DFC proposal to the TWDB but have not heard back from the board.

**18. RECEIVE A REPORT FROM LIAISONS TO OTHER REGIONAL WATER PLANNING GROUPS**

**Region A:** Mr. Kent Satterwhite reported at their last meeting they selected Freese and Nichols as the Technical Consultant.

**Region B:** Mr. Jack Campsey reported they met on August 17<sup>th</sup>. At this meeting, Mr. Peter Lake with TWDB presented the State Water Plan and project information to the Planning Group and Region B accepted nominations to replace members on the board.

**Region F:** Mr. Harvey Everheart reported Region F will be meeting soon; meeting date TBD.

**Region G:** Mr. Jeff Sammon reported they met on September 14<sup>th</sup>, nothing else to report.

**19. RECEIVE PUBLIC INPUT AND COMMENTS TO THE REGIONAL WATER PLANNING GROUP**

Chairman Aubrey Spear opened the floor to receive public input and comments. There were no public comments/input received for discussion.

**20. CONSIDER A DATE AND AGENDA ITEMS FOR THE NEXT REGULAR LERWPG MEETING**

The next regular meeting will be scheduled for 2017; date TBD.

**21. CONSIDER OTHER BUSINESS AND ANNOUNCEMENTS**

Chairman Spear asked for volunteers to serve on the Bylaws Sub-committee to review and recommend amendments to the Region O bylaws. Mr. Jason Coleman and Mr. Carmon McCain of the High Plains Water District were recommended to serve on this committee.

Chairman Spear announced he was recently appointed to the State's Water Conservation Advisory Council representing the 16-water planning groups in the state. He will disseminate to the Planning Group the Water Conservation Advisory Council's recently released Legislative report includes recommended water conservation legislation. The report will be submitted to the legislature later this fall. Chairman Spear will email the report to Kelly to disseminate to all the Planning Group members.

Chairman Spear reported several Planning Groups members were invited and attended a Department of Homeland Security meeting on the Ogallala Aquifer. The federal government has performed its independent assessment of the condition of the Ogallala Aquifer and its importance to the security of our nation.

**22. ADJOURN**

Mr. Doug Hutcheson made a motion to adjourn the meeting and Mr. Mark Kirkpatrick seconded the motion. The meeting was adjourned at 11:56 a.m. Belinda Solis of the South Plains Association of Governments served as recording secretary for the meeting.

These minutes were approved on \_\_\_\_\_ 2017, at the regular meeting of the Llano Estacado Regional Water Planning Group.

Attest: \_\_\_\_\_ Aubrey A. Spear, Chairman, LERWPG