

LLANO ESTACADO REGIONAL WATER PLANNING GROUP MEETING
NOVEMBER 20, 2003 **10:00 A.M.**

1. CALL TO ORDER AND WELCOME

Chairman H. P. Brown Jr. called the meeting to order at 10:00 a.m. in the A. Wayne Wyatt Board Room of the High Plains Underground Water Conservation District No. 1 office, 2930 Avenue Q, Lubbock, Texas. Notice of the meeting has been provided to each member and has been filed in accordance with the Texas Open Meetings Act at the following locations: *Lubbock County Courthouse, Administrative Offices of the High Plains Underground Water Conservation District No. 1, and the regional water planning group web site at www.llanoplan.org.*

2. ROLL CALL OF MEMBERS & ESTABLISH QUORUM

The following Llano Estacado Water Planning Group members were in attendance: Delaine Batcum, Bruce Blalack, Dallas Brewer, H.P. Brown Jr., Ches Carthel, Jim Conkwright, Delmon Ellison, Harvey Everheart, Richard Leonard, Gene Montgomery, Kent Satterwhite, and Jim Steiert.

Unable to attend (excused absences): Those unable to attend today's meeting were: Bill Harbin, Bob Jossierand, Terry Lopas, Don McElroy, Henry Rieff, S.M. True Jr., and Jerry Webster.

Absent members (unexcused absences): None.

There was a quorum of the Llano Estacado Regional Water Planning Group members in attendance (12 of 19 members or 63.1% attendance). **A total of 25 persons were in attendance.**

Others in attendance: Consultant Dr. Herb Grubb with HDR Engineering; Temple McKimon, TWDB project manager; Tiffany Morgan with Brazos River Authority (representing Terry Lopas); Clyde Crumley, manager of the Llano Estacado Underground Water Conservation District; Gary Walker and David Turnbough with Sandy Land Underground Water Conservation District, Jason Coleman, manager of the South Plains Underground Water Conservation District, Micky Black and Cleon Namken with the USDA NRCS; Bruce Rigler, High Plains Water District Board of Directors; and Don McReynolds and Judy Reeves of the High Plains Water District staff. Carmon McCain of the High Plains Water District staff was also present to take minutes of the meeting.

ACTION ITEMS:

3. APPROVAL OF MINUTES OF THE JULY 23, 2003 LERWPG MEETING.

The minutes of the July 23, 2003 LERWPG meeting were provided to members by e-mail / hard copy for review prior to today's meeting. There being no additions or corrections, a motion was made by Ches Carthel and seconded Delmon Ellison Jr. by that the minutes of the February 4, 2003 LERWPG meeting be approved as printed. **All voted "aye," and the motion unanimously passed.**

4. APPROVAL OF THE TREASURER'S REPORT.

The Llano Estacado Regional Water Planning Group financial statement for the period June to November 2003 was provided to members for review prior to today's meeting. The report shows an ending balance of \$28,249.40. A motion to accept the report as printed was made by Dallas Brewer and seconded by Kent Satterwhite. **All voted "aye," and the motion unanimously passed.**

5. CONSIDERATION OF WRITTEN REQUESTS FOR RE-APPOINTMENT TO THE LLANO ESTACADO REGIONAL WATER PLANNING GROUP.

Chairman Brown noted that the following members are eligible for re-appointment to two-year terms as members of the Llano Estacado Regional Water Planning Group.

- H.P. Brown Jr.
- Delmon Ellison Jr.
- Bill Harbin
- Richard Leonard
- Henry Rieff
- Kent Satterwhite
- Jim Steiert
- S. M. True Jr.
- Jerry Webster

Letters from Mr. Brown, Mr. Ellison, Mr. Harbin, Mr. Leonard, Mr. Satterwhite, and Mr. Steiert have been received requesting re appointment to the regional water planning group. Mr. Rieff and Mr. True have indicated that they not be considered for another term as members of the Llano Estacado Regional Water Planning Group. There has been no response from Mr. Webster concerning a second term.

A motion to reappoint Mr. Brown, Mr. Ellison, Mr. Harbin, Mr. Leonard, Mr. Satterwhite, and Mr. Steiert for a two-year term was made by Harvey Everheart and seconded by Delaine Baucum. **All voted "aye," and the motion unanimously passed.** Chairman Brown requested that Mr. McCain contact Mr. Webster as to whether or not he wishes to be reappointed as a member of the regional water planning group.

6. CONSIDERATION OF OTHER WRITTEN REQUESTS FOR APPOINTMENT TO THE LLANO ESTACADO REGIONAL WATER PLANNING GROUP.

Due to retirement, Dr. John Abernathy and Dr. Lloyd Urban resigned as members of the Llano Estacado Regional Water Planning Group. After a lengthy solicitation process, Dr. Sukant Misra of the Texas Tech College of Agriculture and Natural Resources was recommended as a replacement for Dr. Abernathy. Dr. Ken Rainwater of the Texas Tech University Water Resources Center was recommended as a replacement for Dr. Urban. In addition, Mr. True has suggested Mr. Don James as his replacement. After brief discussion, a motion was made by Ches Carthel and seconded by Jim Conkwright to nominate the three to the regional water planning group. **All voted "aye," and the motion unanimously passed.** Mr. Brown requested that Mr. McCain provide official notification to these individuals of their appointment to the regional water planning group. Ms. McKinnon said she would provide new member packets to them as well.

Possible replacements suggested for Mr. Rieff are Mr. Greg Ingham, new city manager of Plainview, and Mr. Tommy O'Brien, manager of the White River Water District. Mr. Carthel and Mr. Satterwhite said they would contact Mr. Ingham.

7. NOMINATING COMMITTEE REGARDING 2004 LERWPG OFFICERS.

A nominating committee, consisting of Chairman Robert Josserand, Delaine Baucum, and S. M. True Jr., presented a slate of officers for fiscal year 2004. It is their recommendation that I.P. Brown Jr. continue as chairman, Ches Carthel continue as vice-chairman, and Jim Conkwright continue as secretary-treasurer. In accordance with the regional water planning group by-laws, election of officers will take place at the first regular meeting of calendar year 2004. Any additional nominations from the floor will be received at this first regular meeting as well.

8. REVIEW OF WATER CONSERVATION DISTRICT MANAGEMENT PLANS.

Chairman Brown noted that he has received management plans from the following water conservation districts: Garza County Underground and Fresh Water Conservation District, Mesa Underground Water Conservation District, Sandy Land Underground Water Conservation District, and South Plains Underground Water Conservation District.

He then asked the district managers to discuss the changes made to their respective plans.

Garza County Underground and Fresh Water Conservation District: No representative was present at today's meeting.

Mesa Underground Water Conservation District: Mr. Everheart distributed a handout that provides an overview of his district's management plan. He cited some differences between Mesa Underground Water District's water demand figures and those in the 2001 Llano Estacado Regional Water Plan. In addition, it appears that there is some discrepancies in the initial TWDB data and the resulting GAM model. Also, use of meters within Mesa Water District is showing historical recharge is greater than previously believed.

Sandy Land Underground Water Conservation District A copy of their management plan was provided to the LERWPG at this time. Mr. Walker said he included most of the regional water data in their plan. While there is some difference between these data and what is perceived to be happening in Yoakum County, Mr. Walker says his district can make changes later to the management plan, if needed. He stated that the only modifications to the 1998 plan pertained to their weather modification and public information programs.

South Plains Underground Water Conservation District – The Texas Water Development Board certified their management plan as administratively complete on November 7, 2003. Mr. Coleman noted that underground water conservation districts must now address drought contingency and conservation in their respective plans. His district has public information materials in their office to address conservation and they maintain a rain gauge network to address drought contingency.

Chairman Brown then asked for a progress report from the other underground water conservation districts represented at today's meeting.

Llano Estacado Underground Water Conservation District – Mr. Crumley's management plan is due in 2005. This district is working on the document.

High Plains Underground Water Conservation District — In Mr. Conkwright's absence, Mr. McCain reported that the High Plains Water District has a working draft of its management plan. Currently, the district has requested a run of the GAM model for the counties within the district's 15-county service area. Staff members are currently comparing these GAM data to LERWPG data.

Chairman Brown thanked the districts for providing copies of their management plans to the LERWPG and formally acknowledged their receipt. These copies will be on file at the High Plains Water District office, should members wish to review them.

Mr. Conkwright entered the meeting at 10:49 a.m.

The group then had considerable discussion regarding the use of flow meters on wells, recharge, and playa basins. Chairman Brown noted that the TWDB has additional funding available for studies to determine the amount of water pumped, and recharge. He asked if the LERWPG should approach the TWDB for additional funding to obtain such data.

Mr. Ellison questioned the validity of flow meters—how accurate are these data? How do we know when flow meters are working or not? Flow meters are unreliable and their maintenance costs are very expensive. Flow meters must be calibrated and maintained to operate properly. The Micrometer meter takes a lot of work—but they are the most reliable meter available today. Pumping air and sand always cause metering problems.

It was stated that even if they do not work properly, flow meters do provide some beneficial information. Mr. Cleon Namken with the USDA-NRCS said to achieve optimum irrigation water management, he would recommend a meter on a pivot to determine the amount of water pumped. Mr. Everheart said his district has also had problems with meters used in his district. He also noted the funds available through the NRCS EQIP program which are available for purchase of meters.

Mr. Montgomery asked about the relationship between pressure and flow rate. Mr. Ellison said many pivots are equipped with pressure regulators. Those without them have a greater range of water pressure. Mr. Montgomery said pressure transducers are used in the oil and gas industry—and could be more reliable and maintenance-free than flow meters. These transducers also allow for transmission of real-time data from wells to a central location.

CAMS panels will read pressure and make it available on-line for producers' review. It is Mr. Brown's opinion that the water conservation implementation task force will attempt to force installation of flow meters on all wells in Texas. The task force members are not aware of cost and maintenance problems associated with flow meters. Some say agriculture uses 90-95 percent of the water—and they want to know if that is an exact figure.

Mr. Brown asked the group to consider a proposed RFP submission to the TWDB. Mr. Steiert said this is a good public relations move as many feel people on the High Plains recklessly pump large amounts of ground

water. Mr. Steiert said he feels it is important to send a message that the High Plains region is on the cutting edge of conservation and no one cares more about water than the residents of the area.

The chairman appointed a subcommittee consisting of Ms. Baucum, Mr. Ellison, Mr. Everheart, Dr. Grubb, Ms. McKinnon, and Mr. Montgomery. Dr. Grubb will visit with Mr. Comer Tuck, project manager, on this to see if he will accept an unsolicited proposal. This committee is to begin work on this immediately.

Mr. Mickey Black said the USDA NRCS and the High Plains Water District offered a service in the 1980s to determine irrigation application efficiencies, which was of benefit to producers. He stressed the importance of making any program attractive to producers.

Mr. Conkwright agreed. Future technology must be attractive to producers and must be cost-effective. Education will play a role to show producers that they can afford it if they look at the big picture. Mr. Conkwright also cited the district's irrigation assessment program which is less invasive than use of meters. He supports the work of the subcommittee in looking into pressure transducers.

COMMITTEE REPORTS:

9. REPORT ON SB 1094 WATER CONSERVATION IMPLEMENTATION TASK FORCE.

Chairman Brown and Mr. Montgomery are members of the water conservation implementation task force. Chairman Brown stated that three members only represent West Texas: Brown, Gene Montgomery, and C. E. Williams. He said, in his opinion, the task force is weighted heavily toward agencies with very few producers included. There are three subcommittees.

Chairman Brown said Chris Brown is the consultant hired to develop best water conservation management practices. The group will come forward with ideas, and forward a report to the state legislature. Legislation will follow to direct regional water planning groups to implement certain items in their plans. Dr. Grubb concurred based upon his participation in a recent RWPG chairs' conference call. The recommendations of the task force will likely impact ground water conservation districts. Mr. Brown said there are some task force members with specific agendas, including metering of all wells in the state.

Ms. McKinnon said this is a fairly accurate representation of the task force's purpose. The report is to be a guide from a large group of interests to develop new legislation. She concurs that the membership is heavily weighted toward agencies and municipalities. The TWDB felt several members represent agriculture as a whole. She is on the report writing team for the TWDB, which includes Bill Mullican and Kevin Ward.

Mr. Montgomery commented that his group is focusing on implementation of water conservation plans—rather than developing plans and performance measures. They are more concerned with the “nuts and bolts” of implementation and how much water can be saved. The industrial group is wanting to educate people about audits, water conservation plans, and how well these plans are working to save water. He said the industrial group is moving forward and are almost ready to write BMPs for their sector. He cited a July 1999 publication from the New Mexico State Water Engineers Office (*A Water Conservation Guide For Commercial, Institutional, and Industrial Users.*) Mr. Montgomery will provide a URL to the group so that they can download the publication. There is a question regarding work and scheduling. Mr. Montgomery said keeping aware of the BMP progress and content will help the groups in planning. He doesn't foresee any potential problems.

Dr. Grubb said there is always a question as to whether the conservation measures are being implemented. They are listed in the plan-but how much of this is actually being accomplished? Mr. Montgomery said public information is important- must be a grass roots effort rather than top down.

10. REPORT ON TWDB AGRICULTURAL WATER CONSERVATION PROGRAM AS AMENDED BY SENATE BILL 1053, 78TH REGULAR TEXAS LEGISLATIVE SESSION.

Ms. McKinnon reported on the TWDB Agricultural Water Conservation Program. Three public hearings were held within the state, draft rules are being written, and should go out with the RFPs in February. Chairman Brown observed that there seems to be two parts to the program: grants to institutions and a working program with producers. She said one recurring comment from the public meetings is that research and implementation need to be separated. Chairman Brown shared Senator Duncan's feelings that conservation has been researched to death-it is time to transfer the technology from the laboratory to the producer that can use it in the field.

11. REPORT ON TEXAS PARKS AND WILDLIFE DEPARTMENT'S TECHNICAL ASSISTANCE TO REGIONAL WATER PLANNING GROUPS.

Due to a scheduling conflict, Ms. Joan Glass of the Texas Parks and Wildlife Department asked Ms. McKinnon to report on agenda item # 11 in her absence.

It was reported that TP&W was disappointed in the lack of attention in addressing issues relating to environmental stream flows during the first regional water planning cycle. TP&W would like to see all regions address stream flows in the same manner as Region L. However, since there are no major stream flows through the LERWPG, this is perceived not to be a major concern in our region.

Mr. Steiert stated that the Region O plan did include a mention of playas and their importance to recharge. While he has had a good working relationship with TP&W representatives who have attended the LERWPG meetings, he was critical of TP&W as a whole. He questioned where they were during the last water planning cycle. Criticism from TP&W came at the 11th hour-rather comments /suggestions during the entire planning process. Chairman Brown concurred.

Ms. McKinnon said that TP&W is now working to offer technical assistance to the planning groups. TP&W wants regional water planning groups to remember that, in recommending a water management strategy, the impacts of the strategy upon the environment must be examined.

Mr. Steiert stated that water for wildlife is received either from precipitation or windmill water. He said he was unsure how to account for this in the regional water planning cycle.

LUNCH

Chairman Brown called a lunch recess at 12:10 p.m. The meeting was reconvened at 12:52 p.m.

12. DISCUSSION REGARDING TWDB STREAM FLOW ANALYSIS FOR USE IN THE 2007 REGIONAL WATER PLANNING EFFORT.

A November 14, 2003 handout was provided to members at today's meeting. Ms. McKimon explained that this methodology was sent to the RWPG chairs on November 17. The TWDB wishes to make a presentation to the LERWPG regarding stream flow analysis at the group's next meeting. The LERWPG has discretion whether or not to use these analyses. These analyses are simply a tool for use by the planning group, if desired. Chairman Brown wonders how applicable this will be to Region O. Rather than the proposed 30-minute presentation, he said an abbreviated presentation would be best as there are only two rivers in the region—and both have very little flow.

13. UPDATE ON NOVEMBER 4, 2003 LAKE ALAN HENRY WATER DISTRICT ELECTION.

Chairman Brown provided the handout, "Order Confirming Establishment of the Lake Alan Henry Water District," to the members. An election was held November 4, 2003 in Garza and Kent Counties to confirm creation of the district. There were 29 registered voters in Garza County voting for confirmation of the district and 5 voters against confirmation. In Kent County, 13 voters favored the confirmation and no voters opposed it.

14. DISCUSSION REGARDING A PUBLIC HEARING TO AMEND THE 2001 LLANO ESTACADO REGIONAL WATER MANAGEMENT PLAN TO INCLUDE A WATER MANAGEMENT STRATEGY TO SUPPLY WATER FROM LAKE ALAN HENRY TO THE LAKE ALAN HENRY WATER DISTRICT CREATED DURING THE 78TH REGULAR TEXAS LEGISLATIVE SESSION.

Chairman Brown said this has been discussed for the past eight months or so. Mr. Carthel and HDR Engineering have prepared an amendment to the January 2001 Llano Estacado Regional Water Management Plan. Chairman Brown asked the members to review the document for discussion at a future meeting.

15. REPORT BY CONSULTANT DR. HERR GRUBB WITH HDR ENGINEERING.

A. POPULATION AND WATER DEMAND PROJECTIONS APPROVED BY THE TWDB.

These projections have been approved by the TWDB at a recent board meeting. Copies of the revised water demand projections have been distributed to members. The LERWPG has a draft letter to Kevin Ward to request the GAM runs for Region O using these projections. The next step in the planning process is assessment of available surface and ground water supplies currently available to each water user group.

Mr. Conkwright said it is extremely important that the most recent data be utilized. The TWDB needs to input 2003 water level data rather than 1996 water level data. According to

Dr. Judy Reeves, it is important to be as specific as possible in the request for the GAM model run.

Ms. McKimmon said Region O should submit a request for a GAM run as soon as possible and get their name in the queue.

It was the group's consensus that Chairman Brown execute the draft letter with modifications and submit it to the TWDB. Dr. Grubb and Mr. McCain will see to this.

B. WORK TASKS TO CALCULATE WATER NEEDS (SHORTAGES) OF WUGS, AND PUBLIC PROCESS TO IDENTIFY POTENTIAL WATER MANAGEMENT STRATEGIES TO BE EVALUATED.

Dr. Grubb referenced the handout, "Task 4: Identification, Evaluation, and Selection of Water Management Strategies," discussing the next steps in the regional water plan process.

These tasks include comparing demand and supply and computing needs (shortages or surpluses) for water user groups; comparing demand and supply and computing needs (shortages and surpluses) for wholesale water providers; updating the costs of strategies in the 2001 regional plan; and evaluating strategies to meet needs (shortages) during the drought of record.

The LERPWG will make this information available to the public through a series of hearings. Once the strategies have been evaluated, the LERPWG will make recommendations for their inclusion in the regional plan.

This report is for informational purposes and no action was taken.

C. DISCUSSION AND APPROPRIATE ACTION ON WATER QUALITY PARAMETERS.

The regional water plan development shall include a description of the major impacts of recommended water management strategies on key parameters of water quality identified by the regional water planning group as important to the use of the water resource and comparing conditions with the recommended water management strategies to current conditions using best available data.

Dr. Grubb said he was unsure if this requirement in the water planning effort is highly applicable to this region. However, as more ground water and surface water is pumped, then there may be degradation in water quality.

Mr. McReynolds asked why nitrates were not included on the list of proposed key parameters of water quality. Dr. Grubb said he was unsure and that he will check into this. Chairman Brown also noted the absence of arsenic as well.

Mr. Conkwright asked as the aquifer levels decline and water quality degrades, then will agriculture be added to the list of uses shown in the handout?

This report is for informational purposes and no action was taken.

D. CONSIDERATION OF WATER POLICY TOPICS FOR 2007 STATE WATER PLAN.

Dr. Grubb presented a spreadsheet containing water policy topics for the 2007 State Water Plan. Chairman Brown had provided this information to members at the previous meeting. The members must consider the importance of these topics.

Chairman Brown asked the regional water planning group members to rank these items in order of importance, with 1 being most important, 3 being neutral, and 5 being least important. The highest-ranking topics will be discussed in a TWDB white paper.

Chairman Brown asked the group to review the list and return them to Mr. McCain.

E. REPORT ON CONSULTANT'S WORK STATUS AND SCHEDULE.

Dr. Grubb discussed a handout that summarized the tasks included in each phase of the regional water planning effort, deliverables from HDR Engineering, and approximate schedule. He sees no potential delays at this point in the planning process.

Chairman Brown thanked Dr. Grubb for his continued good work.

16. REPORT BY LERWPG PROJECT MANAGER TEMPLE MCKINNON WITH THE TWDB.

Ms. McKinnon reported that the TWDB is developing white papers on water policy topics. These have been prioritized and some are currently available to the TWDB. The LERWPG is welcome to post comments regarding these papers.

There was some question as to who would be able to have editorial privileges on comments posted to the TWDB site. Dr. Grubb said it might be best for the regional water planning members to "mark up" the papers--rather than having one person do that. The group concurred.

There will be a chair's letter from Bill Mullican outlining draft methodology for additional supplemental funding requests. These will be based upon needs, changes, etc. The goal is to execute contracts by May and proposals to the TWDB soon thereafter.

Mr. Montgomery asked about the interregional planning effort. Ms. McKinnon said while there was no funding available now--this could be considered for possible funding. While this document was approved at the July 23, 2003 LERWPG meeting, it was unsure whether

or not this document has been submitted to the appropriate parties as yet. Ms. McKinnon will check on the status of this document.

Ms. McKinnon concluded her report by mentioning that the TWDB approved the Region C & M amendments to the state water plan.

17. OTHER BUSINESS:

CITY OF LUBBOCK WATER ADVISORY COMMISSION

Chairman Brown gave a brief update on the City of Lubbock Water Advisory Commission. Ches Carthel has just been named the new water-planning engineer for the City of Lubbock.

DOCKUM AQUIFER DATA

Chairman Brown has received Santa Rosa (Dockum) information from Mr. Tuck at the TWDB. Brown said more information about the Dockum is needed if it is to be considered as an alternate water supply. Dr. Grubb said funding has limited studies of the Dockum. Mr. Montgomery reminded the group that the LERWPG asked for the unpublished TWDB study about four years ago—but it was never received. Dr. Grubb said he believed the draft document received unfavorable peer review.

Chairman Brown then inquired about the High Plains Water District's Dockum well data. Mr. Conkwright said the district does not require well drilling permits for Dockum wells, and therefore, not much data is available. The district does have some Dockum well logs on file. He concurs with Mr. Brown that additional research is needed regarding the Dockum aquifer.

Chairman Brown asked Ms. McKinnon to request a copy of the unpublished TWDB Dockum report. If it is not furnished, then the LERWPG will begin the process of requesting it under the Freedom of Information Act and Texas Open Records Act. Mr. Montgomery said it might also be helpful to review the brackish ground water report from the TWDB as well.

Mr. Ellison asked how districts and the state verify proper cementing of Dockum wells through the Ogallala formation. This is a TDLR issue. Enforcement is only as strong as their staff and funding.

SENATE SELECT COMMITTEE ON WATER POLICY

Chairman Brown also called attention to the select committee on water policy recently appointed by Lt. Governor Dewhurst to address a myriad of Texas water issues. These include the rule of capture, future role of ground water districts, surface water supplies, leasing of state lands for water development, senior and junior water rights, to name a few. Brown said many of the water policy issues discussed in Agenda Item # 15D are included in the charges to this committee.

FEDERAL WATER LEGISLATION

Mr. Conkwright stated that he recently testified in Washington D. C. against S. 212, which would authorize the US Geological Survey to conduct hydrologic mapping of the Ogallala aquifer. It is the High Plains Water District's position that this legislation duplicates services

on a state and local level. In addition, it has the potential to erode local management of ground water. This proposed legislation is expected to stall in committee.

MESA WATER AGREEMENT WITH BRAZOS RIVER AUTHORITY

Chairman Brown discussed the non-binding agreement between Mesa Water and the Brazos River Authority. He feels that there will be possible litigation over this as there will be considerable water loss in flowing ground water into the Brazos River for downstream use.

PROPOSED NORTH PLAINS WATER DISTRICT RULES

Chairman Brown discussed proposed draft rules from the North Plains Water District. He reviewed the "pooling provisions" in the document, which is a form of correlative rights. This is a very aggressive concept, according to Chairman Brown. Mr. Montgomery reminded the group that a white paper was going to be written two years ago on correlative rights. People wish to do away with the rule of capture—but no one has a better suggestion. Chairman Brown said not many people understand the rule of capture and correlative rights. He said it would be beneficial to revisit this white paper issue.

Mr. Conkwright added that the North Plains Water District currently has a moratorium on new well drilling in their service area until their proposed new rules are adopted.

RIO NUEVO

Mr. Everheart reported on the Rio Nuevo situation which involves the General Land Office leasing public land for water development. Many question whether or not a state agency (GLO) has to abide with local ground water conservation district rules.

A. WAYNE WYATT MEMORIAL SCHOLARSHIP

Mr. Conkwright reported that the A. Wayne Wyatt Memorial Scholarship fund has a balance of about \$20,000. The LERWPG established the scholarship soon after Mr. Wyatt's death on December 5, 2000.

Mr. Conkwright asked the members for direction regarding the future administration of this fund. Very little funding for this scholarship has been received within the past year. Fund-raising for this scholarship, as well as other charities, was severely impacted by the September 11, 2001 terrorist attacks in New York City and Washington D.C.

Mr. Conkwright invited the LERPWG members to offer suggestions to him regarding future administration and distribution of this memorial scholarship.

18. ADJOURN

There being no additional business, Chairman Brown adjourned the meeting at 2:22 p.m.

The above conveys my understanding of the issues discussed and conclusions reached. I assume this understanding is correct until notice of the contrary is received.

Respectfully submitted,

Jim Conkwright, Secretary-Treasurer

Approved by LERWPG membership on March 25, 2004.