

MINUTES OF THE
LLANO ESTACADO REGIONAL WATER PLANNING GROUP (REGION O)
Thursday, June 27, 2013

1. Call to order and welcome by Chairman Brown.

Chairman H. P. Brown, Jr. called the meeting to order at 10:08 a.m. in the A. Wayne Wyatt Board Room of the High Plains Underground Water Conservation District No. 1 office, 2930 Avenue Q, Lubbock, Texas.

On June 10, 2013 notice was posted on the Secretary of State's website, the Region O website and the HPWD website; notice was provided to all Region O members, all county clerks within the Region O planning area, all regional planning group chairmen, and other interested parties; and meeting materials were posted on the Region O website and a hard copy was made available at the HPWD office.

2. Roll Call to establish a quorum.

The following Llano Estacado Regional Water Planning Group members were in attendance: H. P. Brown, Jr., Jim Conkwright, Melanie Barnes, Jack Campsey, Mike DeLoach, Delmon Ellison, Harvey Everheart, Richard Gillespie, Mark Kirkpatrick, Richard Leonard, Don McElroy, Ken Rainwater, Kent Satterwhite, Aubrey Spear, Jim Steiert, and John Taylor. A quorum was established.

Unable to Attend (Excused Absence): Doug Hutcheson, Bruce Blalack, Bill Harbin, Bob Josserand, and Mike McClendon.

Absent Members (Unexcused): Delaine Baucum

Non-Voting Members in Attendance: Doug Shaw (TWDB) and Stefan Schuster (DBS&A).

Others in Attendance: Sherry Stephens, Sara Eatman (DBS&A), Elaine Fowler (court reporter), Jason Coleman (SPUWCD), Lori Barnes (LEUWCD), Tom Fulton (WRMWD), James Powell (HPWD), Sarah Clifton (Senator Duncan's Office), Greg Stanton (USGS), Ronnie Hopper (HPWD), Scott Swanson (LaCosta Environmental), Ben Weinheimer (TCFA), David Harkins (RPS), and Kelly Baker (City of Lubbock)

3. Introduce new members.

No action.

4. Discuss and take possible action to approve the November 8, 2012 regular meeting minutes.

Chairman Brown asked that the minutes reflect that the action taken in Item 8 to change Harvey Everheart's designation from GMA #2 representative to Water District representative was taken with the knowledge and consent of Harvey Everheart. Chairman Brown requested additional comments and questions. There being none, Chairman Brown asked for a motion to approve the minutes. It was moved by Mark Kirkpatrick to approve the minutes with this change. The motion was seconded by John Taylor. Motion carried unanimously.

5. Discuss and take possible action to approve the financial report.

Chairman Brown presented the financial report. It was moved by Delmon Ellison to approve the financial statement. The motion was seconded by Jim Conkwright. Motion carried unanimously.

6. Discuss and take possible action to approve the Task 4D Scope of Work and to authorize the HPWD to request release of Task 4D funds from the TWDB.

Stefan Schuster explained that according to the provisions found under Task 4D of the contract by and between Region O and the TWDB, the contract must be amended based on the scope of work to be developed and negotiated with the TWDB. Work under this task can be performed only after submission of scope of work and written notice-to-proceed.

Of the eighteen water management strategies (WMSs) identified to date, Daniel B. Stephens & Associates is ready to proceed with the development of the following WMSs: irrigation conservation, local groundwater development and municipal water conservation. Any remaining WMSs will be addressed at a future planning group meeting.

For each WMS, the following information must be submitted to TWDB for approval: the WMS name, the scope of work, the deliverable, the budget, and other minor submittals. The current committed total budget for Task 4D is \$130,316 with remaining funds being added in Fall 2013.

The following information was provided for the three WMSs being addressed at June meeting:

Irrigation Conservation

Scope of Work: Perform technical evaluations of irrigation conservation potential; evaluate irrigated acreage; compare existing strategies versus potential implementation; and present percentages. Perform calculations for 21 county irrigation water user groups in region. Develop irrigation conservation potential throughout planning horizon to 2070. Incorporate irrigation potential water savings into irrigation demands.

Deliverable: Water management strategy documentation will include data used in calculations, estimated supply, environmental factors, costing considerations, and implementation issues.

Budget: \$15,000

Local Groundwater Development

Scope of Work: Perform technical evaluations of proposed additional local groundwater development plans, evaluate available supply, and compare existing availability to MAG. Perform calculations for all municipal and county other water user groups in region. Develop additional groundwater availability throughout planning horizon to 2070. Incorporate additional availability into local supplies.

Deliverable: Water management strategy documentation will include data used in calculations, estimated supply, environmental factors, costing considerations, and implementation issues.

Budget: \$30,000

Municipal Water Conservation

Scope of Work: Perform technical evaluations of municipal conservation potential; evaluate current usage; compare existing strategies versus potential implementation and present program performance. Perform calculations for 53 municipal and 21 county other water user groups in region. Develop municipal conservation potential throughout planning horizon to 2070. Summarize municipal conservation savings.

Deliverable: Water management strategy documentation will include data used in calculations, estimated supply, environmental factors, costing considerations, and implementation issues.

Budget: \$15,000

The planning group was asked to approve the Task 4D Scope of Work and to authorize the HPWD to request the release of Task 4D funds from the TWDB through a written notice-to-proceed.

Chairman Brown asked for a motion to approve the Task 4D Scope of Work for irrigation conservation, local groundwater development, and municipal water conservation and to authorize the HPWD to request release of Task 4D funds from the TWDB. It was moved by Kent Satterwhite to approve the scope of work and to authorize the request for the release of the funds. The motion was seconded by Mark Kirkpatrick. Motion carried unanimously.

7. Discuss and take possible action to authorize HPWD to amend the contract with TWDB to include Task 4D Scope of Work.

Chairman Brown requested a motion to authorize the HPWD to amend the contract with the TWDB to include Task 4D Scope of Work. It was moved by Jim Conkwright to approve the amendment. The motion was seconded by Mark Kirkpatrick. Motion carried unanimously.

8. Discuss and take possible action to approve population and municipal demand projections.

Stefan Schuster provided a status of the activity occurring since the last meeting. He also reminded the planning group that while they can increase or decrease population projections between water user groups (WUGs), they cannot increase the total regional population projection unless they can provide evidence that the projections are inaccurate (i.e., school enrollment records, utility records, housing construction start permits, etc.). Mr. Schuster explained that municipal demand projections will be presented for approval at the next planning group meeting.

9. Discuss and take possible action to approve non-municipal demand projections.

Stefan Schuster explained the methodology used to project all non-municipal demands except irrigation demands. The planning group is being asked to approve mining, steam-electric, livestock, and manufacturing demand projections at today's meeting and irrigation demands will be presented for approval at the next meeting. Mr. Schuster explained that the demand categories under consideration today are not impacted by the municipal demand since the municipal demand projections are based on population and gpcd numbers.

Ken Rainwater pointed out that the graphs and the figures did not match. Mr. Schuster clarified that the planning group was being asked to approve the actual figures and disregard the graphs.

Chairman Brown asked for a motion to approve the mining, steam-electric, livestock, and manufacturing demand projections. It was moved by Kent Satterwhite to approve the projections. The motion was seconded by Don McElroy. Motion carried unanimously.

10. Review and provide comment on water source availability and existing supply projections.

No report.

11. Receive a report on legislative items related to the 83rd Texas Legislature.

No report.

12. Receive a report from the Region O Administrator.

Sherry Stephens notified the planning group that Stefan Schuster was leaving Daniel B. Stephens & Associates and that Sara Eatman would be replacing him. The planning group wished Mr. Schuster well and welcomed Sara Eatman to the planning group.

13. Receive a report from GMA #1, GMA #2, and GMA#3 representatives.

No reports.

14. Receive a report from liaisons to other regional planning groups.

No reports.

15. Receive a report from the TWDB Project Manager.

Doug Shaw gave a brief summary of the changes affecting the TWDB, discussed the development of a water source entity module for the databases for the next round of planning, and amending the contract for commit uncommitted funds..

16. Receive public input and comments to the planning group.

Chairman Brown welcomed Ronnie Hopper and James Powell from the HPWD Board.

17. Consider a date and agenda items for the next meeting.

The next meeting will be held on August 1, 2013.

18. Conduct other business.

Chairman Brown notified the planning group that Jim Conkwright will be retiring as General Manager of the High Plains Water District effective June 30, 2013. And has subsequently resigned his position as Water District representative, Vice Chairman, and administrator of the planning group. On behalf of the planning group, Chairman Brown extended his gratitude for the many contributions and sacrifices that Mr. Conkwright has made in the name of groundwater management in the State of Texas.

19. Adjourn the meeting

The meeting was adjourned at 12:50 p.m.

The above conveys my understanding of the issues discussed and conclusions reached. I assume this understanding is correct until notice to the contrary is received. Respectfully submitted,

//s// Doug Hutcheson

Doug Hutcheson, Secretary/Treasurer